

**Trumbull County Board of Health – Regular Meeting
September 25, 2019 – 1:00 PM
176 Chestnut Ave. NE * Warren, Ohio**

BOARD MEMBERS PRESENT: Thomas Borocz
Gregory Dubos
Dr. Harold Firster
Kathy Salapata, RN
John “Jack” Simon, Jr.
John Messersmith, President Pro Tempore
Robert Biery, Jr., President

STAFF: Frank Migliozi, MPH, REHS/RS, Health Commissioner
Sandra Swann, RN, Director of Nursing
Kristofer Wilster, RS, Director of Environmental Health
Jenna Amerine, MPH, CHES, Health Educator
Natalie Markusic, REHS/RS, Accreditation Coordinator
Michael Burke, RS, Public Health Sanitarian
Johnna Ben, Administrative Secretary

OTHERS: Robert Kokor, Legal Counsel
James J. Enyeart, MD, Medical Director

MINUTES

- I. **Board of Health Member Continuing Education:** From the Lab to the Legislature and Ohio’s Public Health Funding Scheme
- II. **The meeting was called to order and the Pledge of Allegiance was said at 1:30 PM.**
- III. **Adoption of Agenda: MOTION: 19-131** made by Mr. Borocz, second by Mr. Dubos to adopt the agenda with the addition of an executive session for discussion of the legal counsel contract and moving item A. Renewal of Legal Counsel Contract after the executive session.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- IV. **Approval of Minutes: MOTION: 19-132** made by Mr. Messersmith, second by Mrs. Salapata to approve the minutes of the August 14, 2019, regular meeting, as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- V. Health Commissioner Report:** Mr. Migliozi submitted a written report to the Board for their review. In addition, Mr. Migliozi spoke about the cost methodology that was conducted on the food program. The cost methodology showed that only the vending license fee will increase slightly, which is linked to the consumer price index. Mr. Migliozi informed the board about his recent attendance at the Health Commissioners' conference in Columbus, wherein public health funding and the formation of a committee regarding such was discussed. The health district will also be applying for a funding opportunity to provide clinical services such as breast and cervical cancer screenings and sexually transmitted disease testing for the community. The health district will be conducting the 5-year review of our strategic plan, and is asking that 2 to 3 board members be on a committee to be involved in the review process, and asked for the Board's support.

MOTION: 19-133 made by Mrs. Salapata, second by Mr. Dubos to support the Trumbull County Combined Health District's Strategic Planning process.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

At this time, it was decided that the board of health members who will be representing the board in the strategic plan review process will be Mr. Dubos, Mrs. Salapata and Mr. Biery.

Mr. Dubos questioned with regard to Girard City passing Tobacco 21, didn't the state already pass that for the state of Ohio? Mr. Migliozi stated that the state did pass it, but the state's version has no mechanism of enforcement, wherein Girard's will have a licensing process to deal with enforcement.

MOTION: 19-134 made by Mr. Dubos, second by Mrs. Salapata to accept the Health Commissioner's written report as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- VI. Director of Nursing Report:** Mrs. Swann presented the Board with a written report for their review. Mr. Dubos commended the staff on the grants and programs that they are offering to the community.

MOTION: 19-135 made by Mr. Messersmith, second by Mr. Borocz to accept the Director of Nursing's written report as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- VII. Director of Environmental Health Report:** Mr. Wilster presented a written report to the Board for their review. In addition, Mr. Wilster commended the clerical staff for their participation in the summer work program through Trumbull County Job & Family Services. Through this program, the clerical staff mentored a teen from the community, providing her job experience for the summer.

MOTION: 19-135 made by Dr. Firster, second by Mr. Borocz to accept the Director of Environmental Health's written report as presented.

Mr. Dubos questioned as to the monitoring at Lafarge, and if they were planning any expansion at the facility. Mr. Wilster stated that the monitoring is ongoing, with reports going to the Ohio EPA and copies to our agency, and they were currently working on the cap for the facility.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster - Yes
Mrs. Salapata – Yes
Mr. Simon – Yes

Mr. Messersmith – Yes

Mr. Biery – Yes

Motion carried.

- VIII. Health Educator Report:** Ms. Amerine provided a written report to the Board for their review.

MOTION: 19-137 made by Mr. Dubos, second by Mrs. Salapata to accept the Health Educator's written report as presented.

Roll Call Vote:

Mr. Borocz – Yes

Mr. Dubos – Yes

Dr. Firster – Yes

Mrs. Salapata – Yes

Mr. Simon – Yes

Mr. Messersmith – Yes

Mr. Biery – Yes

Motion carried.

- IX. Accreditation Coordinator Report:** Mrs. Markusic presented a written report to the Board for their review. All the documents were uploaded to PHAB on September 6, 2019, and we are now awaiting their review and decision in November.

MOTION: 19-138 made by Mrs. Salapata, second by Dr. Firster to accept the Accreditation Coordinator's written report as presented.

Roll Call Vote:

Mr. Borocz – Yes

Mr. Dubos – Yes

Dr. Firster – Yes

Mrs. Salapata – Yes

Mr. Simon – Yes

Mr. Messersmith – Yes

Mr. Biery – Yes

Motion carried.

- X. Board Report:** Mr. Borocz informed the Board that the building committee met with Mr. Migliozi and Mr. Sliwinski of the building department on September 13, 2019, and reviewed the options discussed regarding the building renovation. It is the building committee's opinion that the best option is renovation of the basement.

Mr. Biery thanked Mrs. Swann for again sending a representative to the Back to School Back Pack Health Fair in Southington.

XI. Old Business: A. Authorization to Hire Baker, Bednar, Snyder & Associates, LLC –

MOTION: 19-139 made by Mr. Messersmith, second by Mr. Borocz authorizing the Health Commissioner to enter into a contract with Baker, Bednar, Snyder & Associates Inc. in the amount of \$5,000.00 to write a bid proposal for the proposed basement renovations for the health district.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

XII. New Business: A. Renewal of Legal Counsel Contract – *This item was moved to be discussed later in the meeting, after executive session.*

B. Passage of Revision of “Regulation of the Trumbull County Combined Health District for Establishing Fees” .06 Food A. – E. – 1st Reading – Pursuant to ORC 3717.07 “Uniform Methodologies for Calculating Cost of Licensing” and 3717.071 “Forms for Calculating License Fees”, cost methodology was performed on the health district’s food program. The fees will remain the same, with the exception of vending. Vending fees are tied to the consumer price index, and will raise by 51 cents. Mr. Wilster recommended the Board approve the 1st reading of the proposed vending fee change for licensing period 2020.

MOTION: 19-140 made by Dr. Firster, second by Mr. Borocz to approve the 1st reading of the proposed vending fee change for licensing period 2020.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

C. Declaration of Unfit for Human Habitation – 216 S. St. Clair St., Girard City – Mr. Vernon Perkins, owner of the structure, was present at the meeting. A request was received from Girard City Officials to determine if the structure at this location was fit for human habitation. Upon inspection on August 20, 2019, the inspector noted the presence of solid waste, mold and moisture contamination, gross unsanitary conditions and the furnace was non-functioning. Mr. Perkins was present at the

meeting and stated that no one was currently living in the home, and although the items in the home may look like junk, it was 90% new items and he was planning on making renovations and repairs.

MOTION: 19-141 made by Mr. Messersmith, second by Dr. Firster to declare the structure at 216 S. St. Clair St., Girard City, unfit for human habitation and a danger to life and health. The property owner must secure and make improvements, or raze the structure within 60 days. Failure to comply will result in the matter being turned over to the court of competent jurisdiction.

Mr. Simon explained to Mr. Perkins that the health district, nor the board want to or will tear down his home, but that no one can live in it in its current state. Mr. Wilster further explained to Mr. Perkins that once this declaration is passed by the board, he will have to work with Girard City Officials or the court.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

D. Declaration of Unfit for Human Habitation – 1187 Fairchild Dr., Hubbard City – No one was present representing this property. An inspection was conducted on August 22, 2019. Upon inspection, the inspector noted the presence of solid waste, mold and moisture contamination, gross unsanitary conditions, and non-working electrical components.

MOTION: 19-142 made by Mr. Messersmith, second by Mrs. Salapata to declare the structure at 1187 Fairchild Dr., Hubbard Twp., unfit for human habitation and a danger to life and health. Property owner must secure and make improvements, or raze the structure within 60 days. Failure to comply will result in the matter being turned over to the court of competent jurisdiction.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

E. Variance Request – Susan & Paul Santone, Sr. – 3199 Warren Burton Rd., Southington Twp. – Mr. & Mrs. Santone were present at the meeting. An inspection of the private water system occurred on

August 1, 2019. The result revealed a 4,000-gallon cistern which was installed in approximately 1981, and is located 50 feet from the sewage system and a 550-gallon above ground plastic container. The owners currently use the cistern to supply the non-potable water for the house, and purchase water for their potable water. There is also a detached garage/workshop that contains a 550-gallon plastic container that collects rain water from the garage roof as the water source for the building. Mr. & Mrs. Santone are requesting a variance from the requirement of abandonment and sealing of a private water system when a property owner connects to a public waterline, and be permitted to retain the 4,000-gallon cistern and have it rerouted to be used for the garage/workshop. Mr. Wilster recommended granting the variance.

MOTION: 19-143 made by Mr. Messersmith, second by Mr. Simon to grant the variance to Susan & Paul Santone, Jr., to allow the existing 4,000-gallon cistern to exist and have it rerouted for use of the garage/workshop. The owners agree to have a reduced pressure backflow installed by a licensed plumber on the pressure tank, and have the garage/workshop water discharge to the septic. At no time is the city waterline and cistern line permitted to be cross connected. This variance shall remain in effect provided no contamination is occurring.

Dr. Firster questioned as to whether there would be any follow up inspection conducted. Mr. Wilster stated that yes, the plumbing inspector would be going out, and he believed that the county would also be checking yearly.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

XIII. Citizens Comments – None.

MOTION: 19-144 made by Mr. Dubos, second by Mr. Borocz to close for executive session for discussion regarding the legal services contract, and that the Health Commissioner also be involved in the executive session.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

MOTION: 19-145 made by Mr. Messersmith, second by Mr. Dubos to reopen to public session.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried. (Closed 2:05 PM – Reopened 2:14 PM)

MOTION: 19-146 Mr. Dubos made motion, second by Mr. Simon to approve the legal services contract with Robert C. Kokor, Esq., as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

XIV. Approval of Payment of the Bills: MOTION: 19-147 made by Mrs. Salapata, second by Mr. Borocz to approve the payment of the bills as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

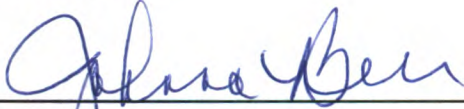
XV. Adjournment: MOTION: 19-148 made by Mr. Messersmith, second by Dr. Firster to adjourn.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon - Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

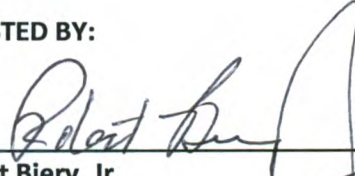
Motion carried. (Adjournment 2:16 PM)

RECORDED BY:



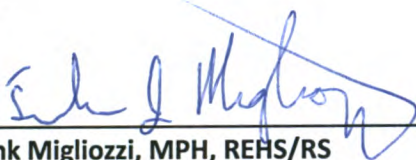
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Administrative Secretary
Trumbull County Combined Health District

ATTESTED BY:



Robert Biery, Jr.
President
Trumbull County Board of Health

For



Frank Migliozi, MPH, REHS/RS
Health Commissioner and Secretary
Trumbull County Board of Health

Health Commissioner's Report – September 25, 2019 Board of Health Meeting

1) Budget/Financial

- Attached is the monthly financial reports for August 2019. As of August 31, 2019, the general fund showed a positive cash balance of \$518,207.41 with our all fund balance at \$1,571,228.08.

2) Credit Card Activity

- The credit cards are in, we have begun using them, and the agency is following the procedure outlined in our policy.
- The amount spent on the credit cards will be listed on the "List of Bills" under Huntington Nati.
- Attached please find a copy of the "Credit & Department Card Log".

3) Time Study

- Attached is my time studied for the month of August. The bulk of my time was spent on administrative issues, accreditation, sewage program and PHEP.

4) Vehicles

- Attached is the cost analysis for the month of August for the vehicles. The overall cost savings with the vehicles, for the month of August was \$1,412.97, with a year to date savings of \$11,879.26.
- The insurance company came and picked up the 2018 Ford Focus that was totaled in the accident, and the required documentation was mailed out to Western Reserve Group (i.e. Lightning Rod Mutual Insurance Company). We received the loss payment of \$13,936.21, from the insurance company on 9/16/19.

5) Accreditation

- The documentation submittal to PHAB was completed on September 6, 2019. PHAB will be meeting on November 7, 2019, and we should receive an answer approximately one week after the meeting.

6) Tobacco 21

- Girard City Council adopted a Tobacco 21 ordinance at their council meeting on September 10, 2019. Once this ordinance goes into effect, and the notification and education to the store vendors is completed, our agency will begin conducting compliance checks in the city of Girard.

7) Union/Management

- A pre-meeting with the OCSEA representatives was held to start to set up the dates for union negotiations. I will keep the Board apprised as these negotiations move forward.

8) Policies/Procedures – Revisions

- NUR-1000 – Trumbull County Community Response Plan to Drug Overdoses
- ADM-1350 – Computer & Internet Usage
- ADM-1040 – Travel Policy
- ADM-1150 – Confidentiality Policy

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT
FINANCIAL REPORT
As of August 31, 2019**

FUND	BUDGET	JULY		AUGUST		REVENUE		YEAR TO DATE EXPENDITURES		REV - EXP	REMAINING BUDGET	% REMAINING	CALENDAR REMAINING	FUND CASH BALANCE
	REV	EXP	REV	EXP	REV	EXP								
GENERAL FUND 950	\$ 2,210,627.81	\$ 52,752.90	\$ 160,068.20	\$ 160,780.91	\$ 216,410.69	\$ 1,384,102.28	\$ 1,343,501.49	\$ 40,600.79	\$ 867,126.32	\$ 33.33%	\$ 518,207.41	39.23%	\$ 33.33%	\$ 518,207.41
FOOD SERV FUND 951	\$ 363,567.12	\$ 3,215.04	\$ 28,924.58	\$ 13,503.65	\$ 50,040.66	\$ 320,491.90	\$ 279,239.02	\$ 41,252.88	\$ 84,328.10	\$ 33.33%	\$ 99,453.63	23.19%	\$ 33.33%	\$ 99,453.63
CAR SEAT FUND 955	\$ 11,000.00	\$ 20.00	\$ -	\$ 15.00	\$ -	\$ 2,200.00	\$ 2,228.01	\$ (28.01)	\$ 8,771.99	\$ 33.33%	\$ 8,649.75	79.75%	\$ 33.33%	\$ 8,649.75
PROJECT DAWN FUND 956	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 33.33%	\$ 2,817.36	100.00%	\$ 33.33%	\$ 2,817.36
PARKS/CAMPS FUND 958	\$ 4,000.00	\$ -	\$ 2,000.00	\$ -	\$ -	\$ 4,202.20	\$ 3,320.00	\$ 882.20	\$ 680.00	\$ 33.33%	\$ 882.20	17.00%	\$ 33.33%	\$ 882.20
PRIV WATER SYS FUND 959	\$ 32,900.00	\$ 5,772.25	\$ 1,259.61	\$ 9,179.00	\$ 2,248.15	\$ 38,309.75	\$ 11,751.27	\$ 26,558.48	\$ 21,148.73	\$ 33.33%	\$ 81,552.07	64.28%	\$ 33.33%	\$ 81,552.07
POOLS FUND 960	\$ 22,000.00	\$ -	\$ 15,000.00	\$ 610.00	\$ -	\$ 19,612.50	\$ 18,720.00	\$ 892.50	\$ 3,280.00	\$ 33.33%	\$ 1,447.50	14.91%	\$ 33.33%	\$ 1,447.50
REIMB SWD FUND 970	\$ 20,000.00	\$ 5,000.00	\$ 10,000.00	\$ -	\$ -	\$ 15,000.00	\$ 10,000.00	\$ 5,000.00	\$ 10,000.00	\$ 33.33%	\$ 5,000.00	50.00%	\$ 33.33%	\$ 5,000.00
CONSTRUCTION & DEMO FUND 972	\$ 995,717.84	\$ 108,022.40	\$ 93,410.80	\$ 119,588.20	\$ 116,662.92	\$ 780,073.00	\$ 758,032.35	\$ 22,040.65	\$ 237,685.49	\$ 33.33%	\$ 438,163.42	23.87%	\$ 33.33%	\$ 438,163.42
HSTS PROGRAM FUND 974	\$ 892,066.46	\$ 47,149.75	\$ 77,850.05	\$ 73,921.57	\$ 119,318.14	\$ 567,683.57	\$ 666,295.56	\$ (98,611.99)	\$ 225,770.90	\$ 33.33%	\$ 166,794.93	25.31%	\$ 33.33%	\$ 166,794.93
TB CONTROL UNIT FUND 979	\$ 76,593.96	\$ 95.00	\$ 4,546.46	\$ 2,573.20	\$ 11,255.95	\$ 3,853.20	\$ 51,048.20	\$ (47,195.00)	\$ 25,545.76	\$ 33.33%	\$ 10,597.47	33.35%	\$ 33.33%	\$ 10,597.47
GRANTS	\$ 957,803.43	\$ 57,542.79	\$ 22,462.83	\$ 62,896.02	\$ 15,963.83	\$ 593,040.37	\$ 636,567.33	\$ (43,526.96)	\$ 321,236.10	\$ -	\$ 165,288.47		\$ -	\$ 165,288.47
PDOP FUND 952	\$ 157,992.50	\$ 11,901.44	\$ 5,402.00	\$ 18,645.27	\$ 6,772.11	\$ 107,894.46	\$ 109,725.12	\$ (1,830.66)	\$ 48,267.38	\$ 33.33%	\$ 23,162.65	30.55%	\$ 33.33%	\$ 23,162.65
MCH FUND 953	\$ 70,071.30	\$ -	\$ 3,175.00	\$ 150.00	\$ 3,175.00	\$ 12,650.00	\$ 55,736.94	\$ (43,086.94)	\$ 14,334.36	\$ 33.33%	\$ 14,284.36	20.46%	\$ 33.33%	\$ 14,284.36
TUPCP FUND 954	\$ 87,931.72	\$ 4,500.00	\$ 3,033.33	\$ 3,000.00	\$ 1,317.80	\$ 66,500.00	\$ 72,473.85	\$ (5,973.85)	\$ 15,457.87	\$ 33.33%	\$ 18,457.87	17.58%	\$ 33.33%	\$ 18,457.87
GVO FUND 963	\$ 54,954.74	\$ 9,145.00	\$ 481.32	\$ 3,080.00	\$ 481.32	\$ 36,385.00	\$ 33,378.04	\$ 3,006.96	\$ 21,576.70	\$ 33.33%	\$ 12,106.70	39.26%	\$ 33.33%	\$ 12,106.70
MQT FUND 964	\$ 40,656.77	\$ 3,606.71	\$ 480.00	\$ -	\$ -	\$ 34,233.14	\$ 27,564.30	\$ 6,668.84	\$ 13,092.47	\$ 33.33%	\$ 6,428.71	32.20%	\$ 33.33%	\$ 6,428.71
PHEP FUND 971	\$ 126,806.37	\$ 4,154.68	\$ 7,576.01	\$ 6,590.19	\$ 360.00	\$ 116,489.30	\$ 115,704.84	\$ 784.46	\$ 11,101.53	\$ 33.33%	\$ 13,966.83	8.75%	\$ 33.33%	\$ 13,966.83
CHC FUND 976	\$ 177,968.22	\$ 10,216.22	\$ 387.88	\$ 6,990.36	\$ 912.46	\$ 88,260.70	\$ 82,031.18	\$ 6,229.52	\$ 95,937.04	\$ 33.33%	\$ 15,546.30	53.91%	\$ 33.33%	\$ 15,546.30
CFK FUND 977	\$ 49,400.00	\$ -	\$ -	\$ 9,000.00	\$ -	\$ 12,350.00	\$ 28,000.00	\$ (15,650.00)	\$ 21,400.00	\$ 33.33%	\$ 21,400.00	43.32%	\$ 33.33%	\$ 21,400.00
MIECHV FUND 978	\$ 192,021.81	\$ 14,018.74	\$ 1,927.29	\$ 15,440.20	\$ 2,945.14	\$ 118,277.77	\$ 111,953.06	\$ 6,324.71	\$ 80,068.75	\$ 33.33%	\$ 39,935.05	41.70%	\$ 33.33%	\$ 39,935.05
* TOTAL	\$ 5,591,276.62	\$ 279,570.13	\$ 415,522.53	\$ 443,067.55	\$ 531,900.34	\$ 3,728,568.77	\$ 3,780,703.23	\$ (52,134.46)	\$ 1,810,573.39	\$ 33.33%	\$ 1,571,228.08	32.38%	\$ 33.33%	\$ 1,571,228.08

* TOTAL FUND CASH BALANCE INCLUDES RESTRICTED FUNDS C&DD GROUND WTR (FUND 975) OF \$72,273.87

Credit and Department Card Log

Health Commission, or Designee, Fiscal Officer or Administrative Secretary to update log quarterly and provide a copy to the Board.

Date	Issuer/Type of Credit Card	Credit Card Account (<u>ONLY</u> Last 4 Digits)	Account Maximum Credit Limit	Rewards Earned/Planned Use Purpose
9/11/19	Huntington Bank/Mastercard (Exp. 06/23)	0190 (J. Ben)	\$5,000.00	None
9/11/19	Huntington Bank/Mastercard (Exp. 11/23)	9334 (D. Dean)	\$5,000.00	None
9/11/19	Huntington Bank/Mastercard (Exp. 08/23)	7595 (F. Migliozzi)	\$5,000.00	None
	*Although the above listed cards have			
	different expiration dates & account #s,			
	they are all under the same account.			

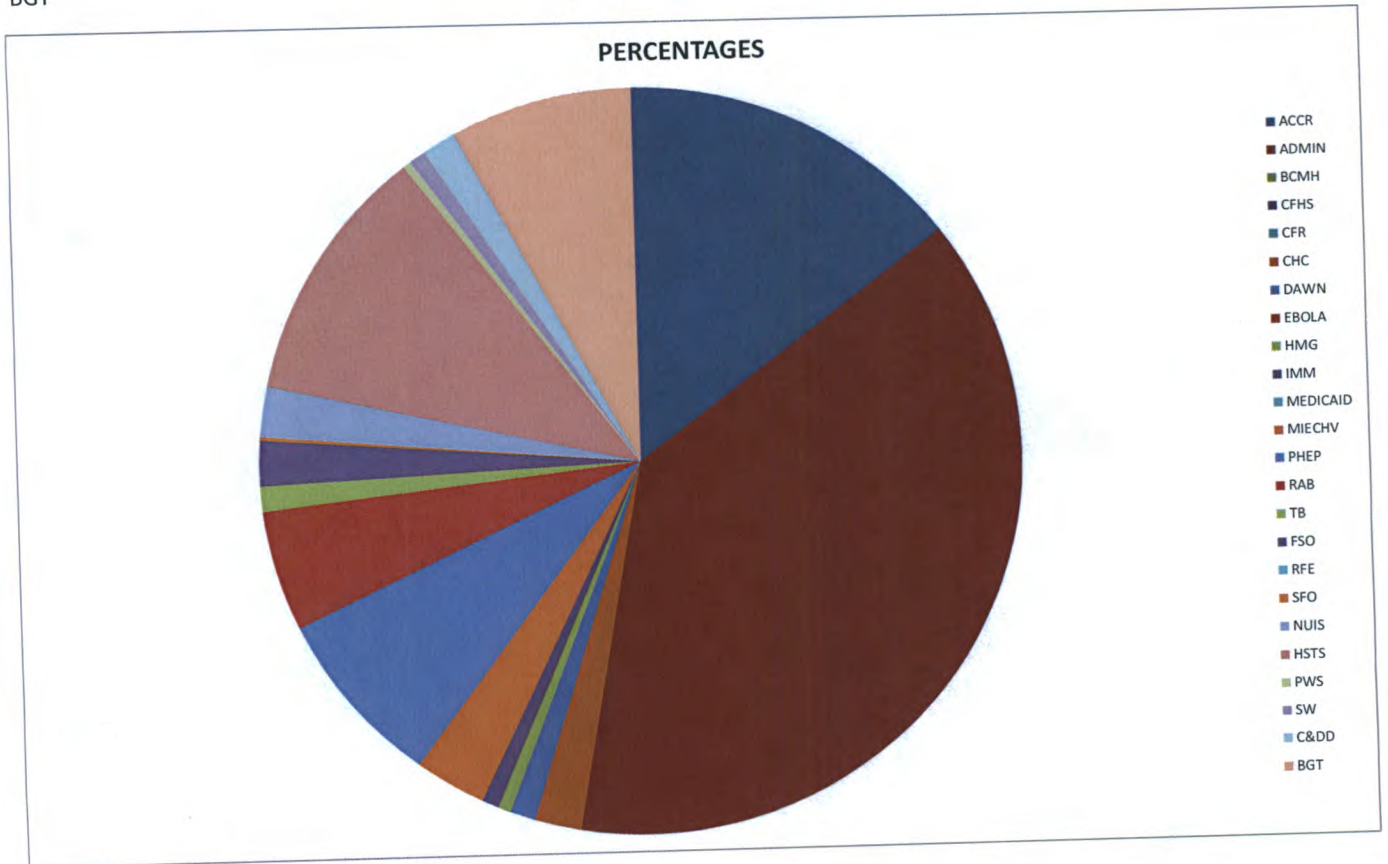
HEALTH COMMISSIONER WORK HOURS
AUGUST 1, 2019 - AUGUST 31, 2019

<u>SUMMARY -YTD</u>	<u>COUNT</u>	<u>MINUTES</u>	<u>PERCENTAGE</u>	<u>HOURS</u>
ACCR	82	1230	14.7%	20.5
ADMIN	213	3195	38.2%	53.25
BCMH	0	0	0.0%	0
CFHS	0	0	0.0%	0
CFR	0	0	0.0%	0
CHC	11	165	2.0%	2.75
DAWN	6	90	1.1%	1.5
EBOLA	0	0	0.0%	0
HMG	3	45	0.5%	0.75
IMM	4	60	0.7%	1
MEDICAID	0	0	0.0%	0
MIECH	17	255	3.1%	4.25
PHEP	43	645	7.7%	10.75
RAB	29	435	5.2%	7.25
TB	6	90	1.1%	1.5
FSO	11	165	2.0%	2.75
RFE	0	0	0.0%	0
SFO	1	15	0.2%	0.25
NUIS	12	180	2.2%	3
HSTS	62	930	11.1%	15.5
PWS	2	30	0.4%	0.5
SW	4	60	0.7%	1
C&DD	8	120	1.4%	2
BGT	43	645	7.7%	10.75
LUNCH	76	1140		19
SICK	71	1065		17.75
OFF	0	0		0
VAC	0	0		0
HOLIDAY	0	0		0
TOTAL MINUTES	704	10560	100%	176
MINUTES LESS SICK, VAC, HOL, LUNCH		8355		

SUMMARY -YTD

ACCR	14.72%
ADMIN	38.24%
BCMh	0.00%
CFHS	0.00%
CFR	0.00%
CHC	1.97%
DAWN	1.08%
EBOLA	0.00%
HMG	0.54%
IMM	0.72%
MEDICAID	0.00%
MIECHV	3.05%
PHEP	7.72%
RAB	5.21%
TB	1.08%
FSO	1.97%
RFE	0.00%
SFO	0.18%
NUIS	2.15%
HSTS	11.13%
PWS	0.36%
SW	0.72%
C&DD	1.44%
BGT	7.72%

PERCENTAGES



AUGUST 1, 2019 TO AUGUST 31, 2019

VEHICLE	MILEAGE	MILEAGE RATE	TOTAL \$
1	1432	0.58 \$	830.56
2	793	0.58 \$	459.94
3	1009	0.58 \$	585.22
4	1571	0.58 \$	911.18
5	1819	0.58 \$	1,055.02
6	597	0.58 \$	346.26
7	0	0.58 \$	-
8	1273	0.58 \$	738.34
10	1683	0.58 \$	976.14
TOTAL	10177		\$ 5,902.66
GAS @25 MPG	407.08	\$2.29 / GAL	\$ 932.21
LEASE PAYMENTS on vehicles 1-6			\$ 1,767.54
INSURANCE	\$14,954.00 per year		\$ 1,246.17
TWO NEW VEHICLES (60 MONTHS)	\$16,312.98 EACH		\$ 543.77
TOTAL EXPENSES			\$ 4,489.69
TOTAL MONTHLY SAVINGS			\$ 1,412.97
2019 YTD SAVINGS			\$ 11,879.26



TRUMBULL COUNTY COMBINED HEALTH DISTRICT

"Building a Healthy Community"

Frank J. Migliozi, MPH, REHS/RS
Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483
www.tcchd.org



Public Health
Prevent. Promote. Protect

Date: 9/16/19
To: TCCHD Board of Health
From: Frank Migliozi, Health Commissioner
RE: Revised Documents Approved

ADM-1150, Confidentiality Policy

Revision: 002

Date: 9/11/19

- In 2.2, removed "and exit".
- Replaced Attachment D with the current version from the state.

ADM-1040, Travel Policy

Revision: 002

Date: 8/15/19

- In 2.1, changed "+taxes" to "with...card."
- In 2.2, added "Furthermore...approval."
- Added reference to ADM-1660 to Links section.

ADM-1350, Computer and Internet Usage

Revision: 001

Date: 8/23/19

- Added WiFi to the definitions
- Added new section 12.

NUR-1000, TC Community Response Plan to Drug Overdoses

Revision: 002

Date: 8/21/19

- In Purpose/Policy Statement added, "or when...Trumbull County."
- In 1.2.1 added, "reference...Attachment B."
- Moved 2.12 to 2.13.
- Added new 2.12.
- In 3.1, added "When there...provide Epi-Center".
- Attachment A, updated Stakeholders.
- Added Attachments B & C.

Trumbull County Combined Health District
Nursing Department Board Report

Board of Health Report September 25, 2019 for July & August 2019

- As of September 3, 2019, Ohio has 3,291 confirmed Hepatitis A cases associated with the multi-state outbreak; age range 1 to 89 years old; 61% of the cases are male; 61% of the cases have been hospitalized and there are now 16 deaths. These cases are spread between 82 Ohio counties. ODH has shipped 64,330 doses of Hepatitis A vaccine to these counties. Risk factors for the confirmed cases are as follows: 53% are drug users; 7 % report homelessness; 9% are or have recently been incarcerated; 2% report they are men having sex with men (MSM); and 28% report co-infection with Hepatitis C.
- TCCHD has received the following grant awards for the 2020 period: Cribs for Kids - \$52,155.00 (full funding); Maternal and Child Health - \$81,000.00 (full funding); and Prescription Drug Overdose Prevention - \$140,000.00 (full funding). Maternal, Infant, Early Childhood Home Visiting (MIECHV) grant was posted on August 8, 2019 and Notice of Award is pending.
- TCCHD received Help Me Grow incentive money in the amount of \$45,015.00 for the period July 1, 2018 to June 30, 2019. This award is based on the following data: 1st, 2nd, and 3rd trimester enrollment of prenatal mothers; family has a medical home within 9 months of enrollment; number of prenatal visits completed; number of maternal depression screenings and referrals completed; number of mothers that breast feed their infants for at least 30 days; and the number of domestic violence screening and referrals completed.
- Attached is a copy of the overdose reports for July & August 2019.
- Attached is the July & August 2019 Project DAWN reports, Influenza reports and Animal Bite reports.

Nursing Division Staff Reports:

<i>Reported Communicable Disease Cases for July 2019</i>	
Campylobacteriosis	3
Chlamydia	48
CP-CRE	3
Cryptosporidiosis	1
Giardia	3
Gonococcal	21
Hepatitis A	1
Hepatitis C (chronic)	16
Influenza-assoc. hosp.	1
Lacrosse virus	1
Lyme Disease	4
Meningitis aseptic/viral	1
Q fever	2
Salmonellosis	2
Streptococcal pneumonia	1
Varicella	1
	109

Trumbull County Combined Health District
Nursing Department Board Report

Reported Communicable Disease Cases for August 2019	
Campylobacteriosis	3
Chlamydia	61
CP-CRE	1
E.coli, Shiga Toxin-Producing	1
Gonococcal	5
Hepatitis A	2
Hepatitis B	1
Hepatitis C (acute)	1
Hepatitis C-chronic	23
Legionellosis	2
Lyme Disease	7
Viral meningitis	4
Meningitis- bacterial(not Neisseria)	1
Rocky Mountain Spotted Fever	1
Salmonellosis	4
Streptococcal Group A- invasive	2
Streptococcal pneumonia	3
	<u>122</u>

HOME VISITING PROGRAMS MONTH July 2019			
HMG – Maximum Cases – 120			
MIECHV – Maximum Cases - 43			
Kept/Un-kept visits			
Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un-Kept Visits
HMG	74/5	64/12	45/26
MIECHV	55/2	55/7	38/17
Total Caseload	129/7	119/19	83/43

HOME VISITING PROGRAMS MONTH August 2019			
HMG – Maximum Cases – 120			
MIECHV – Maximum Cases - 43			
Kept/Un-kept visits			
Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un-Kept Visits
HMG	64/12	71/11	55/15
MIECHV	55/7	57/5	36/20
Total Caseload	119/19	128/16	91/35

Trumbull County Combined Health District
Nursing Department Board Report

MONTH July 2019		
Nursing Programs	# of Services Provided	Clients Served
BCMh	0	0
Health Fairs / Presentations	0	0
Car Seat Classes	2 Classes	6 families
Car Seats Provided	7seats @ classes 7 seats total	
Children Immunization Clinics	2 clinics	54 - Children
Adult Immunization Clinics	1 clinic	11 - Adults
TB Testing	1 clinic	3 – Adults Tested
Pregnancy Testing	0 tests	0
Referrals to Agencies: (WIC, DJFS, Immunization Clinics, Mental Health)	6 to Mental Health	6 – Adults
Immunization Appointments	Adult Clinic - Children Clinics -	17 scheduled; 4 NS, 2 CX, 11 seen. 25 scheduled, 3NS, 2 CX, 20 seen; (34 walk ins at W. Farmington).
TB Clinic Appointments	0	0
TB Nurse Appointments	1	1
Cribs for Kids	0 class	0 @ classes 1 - HV 1 - Hospital Total cribs - 2
Tobacco Meetings	0	0
DAWN Program	See attached sheet	See attached sheet

Trumbull County Combined Health District
Nursing Department Board Report

MONTH August 2019		
Nursing Programs	# of Services Provided	Clients Served
BCMH	5	5
Health Fairs / Presentations	Southington Back to School Fair	200+
Car Seat Classes	3 Classes	7 families
Car Seats Provided	7 seats @ classes; 1 seat Home Visit 8 seats total	
Children Immunization Clinics	2 - clinics	59 - Children
Adult Immunization Clinics	1 - clinic	9 - Adults
TB Testing	1 - clinic	6 – Adults Tested
Pregnancy Testing	2 tests	1 Positive 1 Negative
Referrals to Agencies: (WIC, DJFS, Immunization Clinics, Mental Health)		1 Pregnancy Folders given 1 Helped with CPA's
Immunization Appointments	Adult Clinic – Children Clinics -	18 scheduled; 7 NS, 2 CX, 9 seen. 35 scheduled; 6 NS, 1 CX, 28 seen; (31 walk ins @ Mesopotamia)
TB Clinic Appointments	1	1
TB Nurse Appointments	2	2
Cribs for Kids	1 - Class	7 @ classes 1-Hospital 5-HV Total cribs- 13
Tobacco Meetings	0	0
DAWN Program	See attached sheet	See attached sheet

Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2019

Person Completing Form: Julie

Phone: 1-330-675-2590

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
BAT	0	1	0	1	1	0
CAT	3	1	0	4	5	2
DOG	15	0	0	15	16	0
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	0	0		0	0
RACCOON	1	0	0	1	1	1
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		0	0
TOTAL	19	2	0	21	23	3

Electronic submission of the excel file by Email is preferred.

Please rename the file with your health department name before submitting.

In columns 1, 2, 3, 5 and 6 enter a number or zero. Count each event only once.

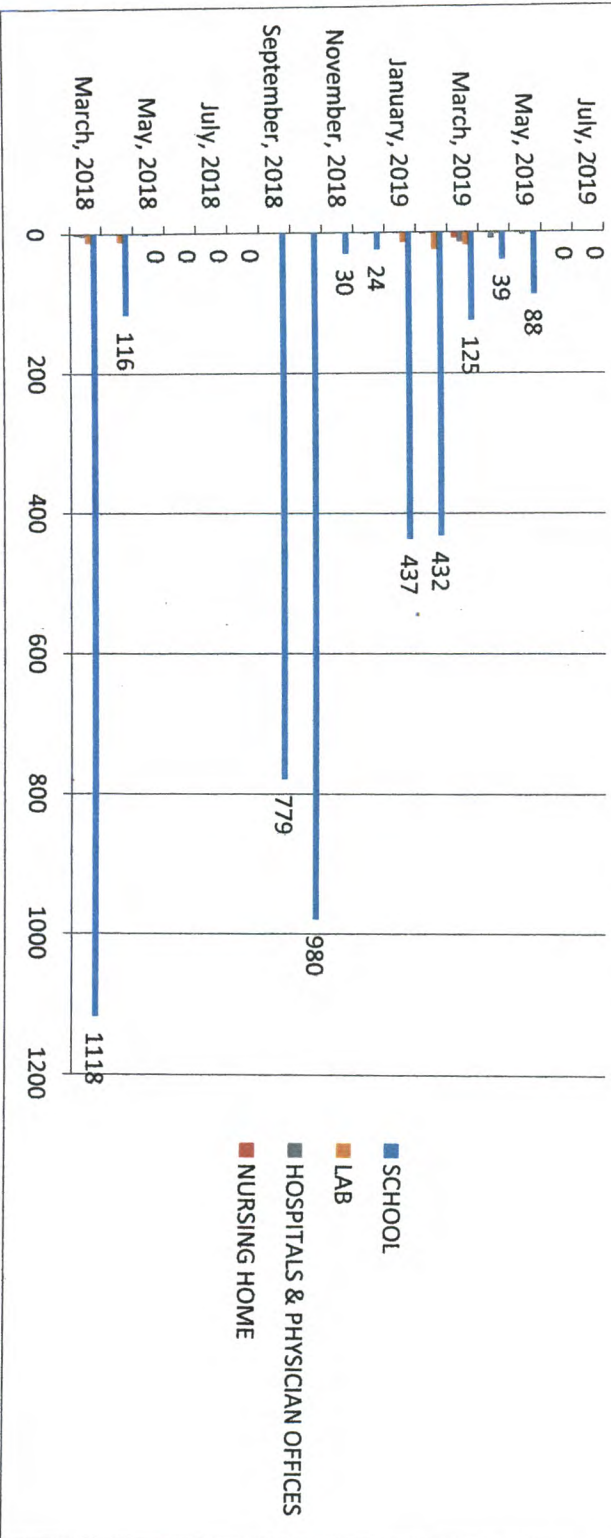
See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program
Bureau of Infectious Diseases
Ohio Department of Health
35 E Chestnut St., 6th Floor
Columbus, OH 43215

Fax: (614) 564-2456

Email zoonoses@odh.ohio.gov

2018-2019 Influenza statistics



Project DAWN

7/2019

Kits from the Health Dept.: 3

Refills: 3

People Trained: 3

First Responder Refills: 6

First Responder Kits Used: 13

Successful: 13 Unsuccessful: 0

Total Year To Date:

Kits from the Health Dept.: 162

People Trained: 175

Refills: 71

First Responder Refills: 244

First Responder Kits Used: 82

Successful: 82 Unsuccessful: 0

Kits from the Health Dept.:

Successful: 10 Unsuccessful: 0

Trumbull County Overdose Report

July 2019

Trumbull County Combined Health District
Ranee Shoenberger RN, Epidemiologist
Kathy Parrilla RN, Injury Prevention Coordinator

Figure 1. A monthly count of emergency departments visits due to overdoses in Trumbull County by Zip Codes. There were 61 overdoses during the month of July.

When we compare our numbers from 2018 and 2019 we are definitely seeing a spike in Trumbull County. In 2018, the total overdoses through the end of July were: 311. This year, 2019, we have seen 402 through 7/26. The confirmed overdose deaths in 2018 through 7/29 were 39. This year, 2019, we have 52 confirmed through 7/4/2019. The difference in number between 2018 and 2019, as far as overdose deaths is 13. The difference in total overdoses is 91. The need to continue with education and distribution of Naloxone is evident.

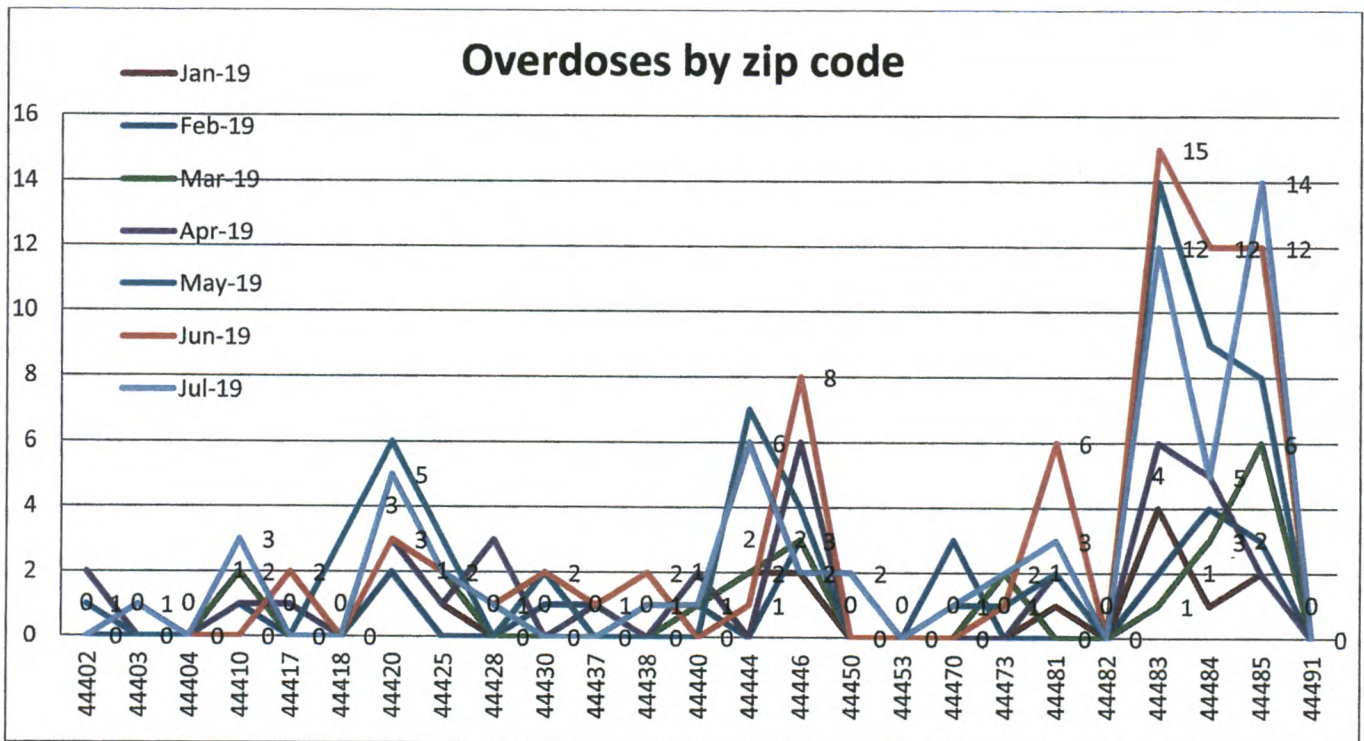


Figure 2. Gender distribution of overdose-related ED visits; Trumbull County; July 2019

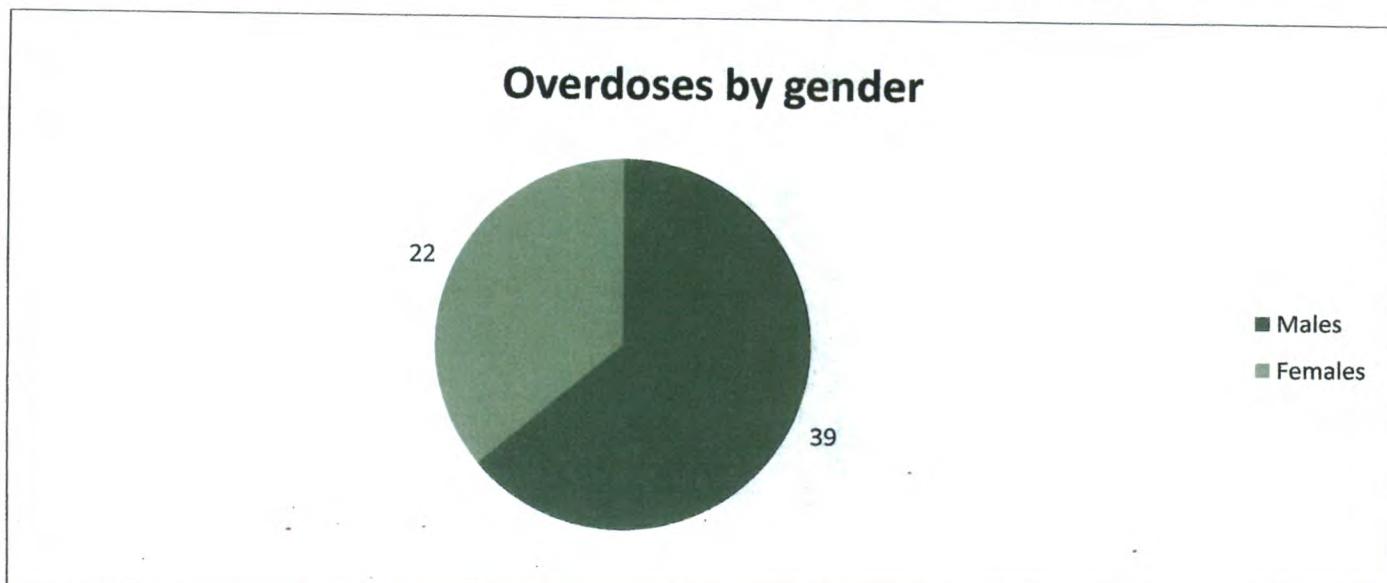
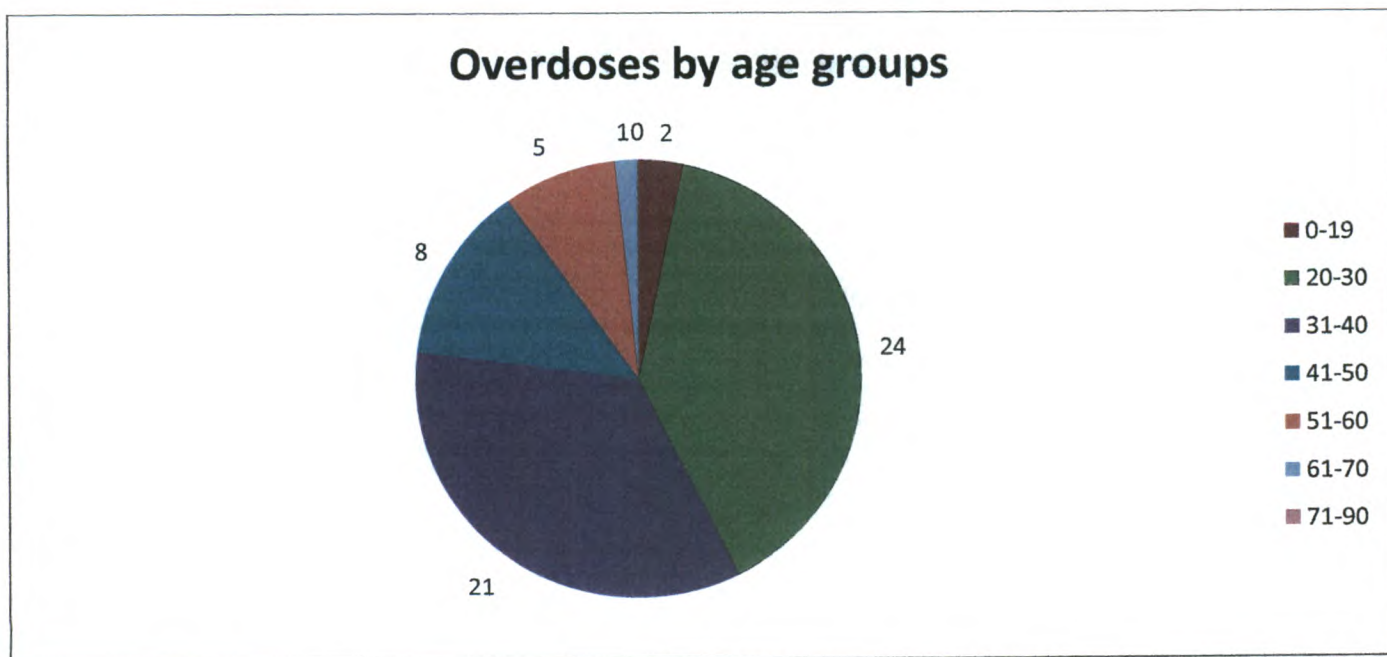


Figure 3. Age distribution of overdose related ED visits; Trumbull County; July 2019



Age distribution of overdose-related ED visits for July revealed "mean age" of 35 yrs. of age and "median age" of 26 yrs.

Figure 4. The days of the week that the overdoses occurred in Trumbull County; July 2019.

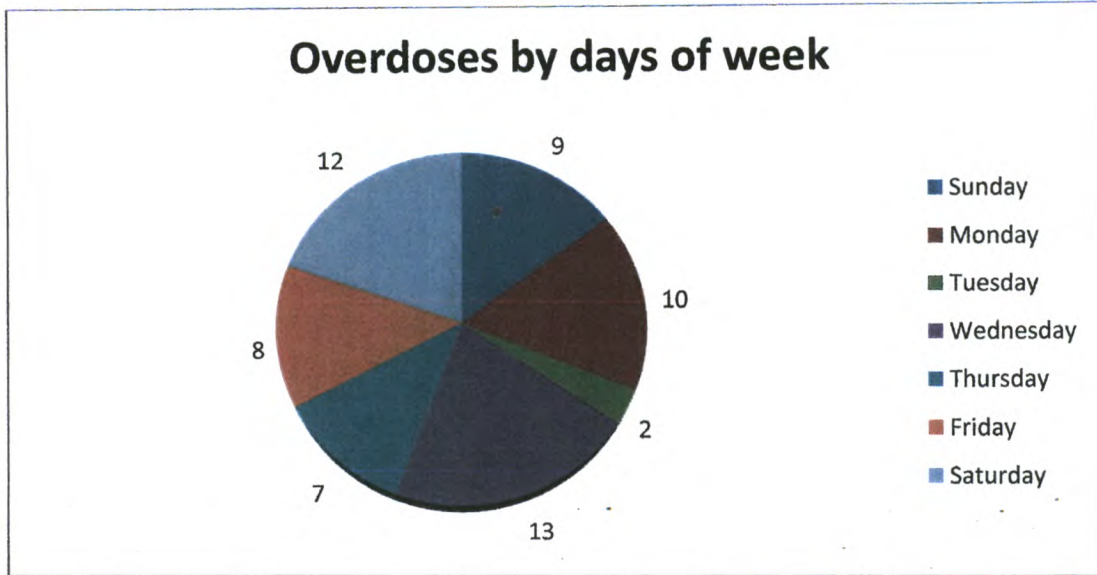
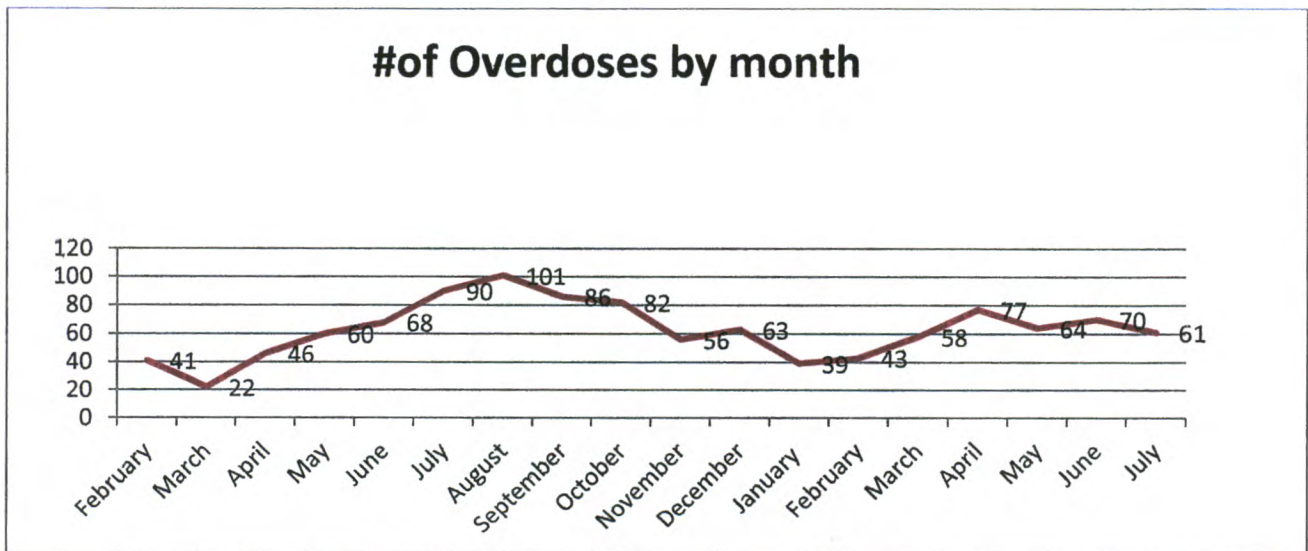


Figure 5. Chart of total overdoses from February 2018- July 2019





2019 Data compiled by the Trumbull County Combined Health District



Public Health
Prevent. Promote. Protect.

Zip Code	Number	Percent
44402	4	1.36%
44403	2	0.68%
44404	0	0.00%
44410	11	3.73%
44417	3	1.02%
44418	3	1.02%
44420	25	8.47%
44425	11	3.73%
44428	5	1.69%
44430	5	1.69%
44437	3	1.02%
44438	3	1.02%
44439	0	0.00%
44440	6	2.03%
44444	19	6.44%
44446	28	9.49%
44450	2	0.68%
44453	0	0.00%
44470	5	1.69%
44473	6	2.03%
44481	14	4.75%
44482	0	0.00%
44483	53	17.97%
44484	39	13.22%
44485	48	16.27%
44491	0	0.00%
Total	295	100.00%

Age Range	Number	Percent
0-19	22	7.46%
20-30	98	33.22%
31-40	94	31.86%
41-50	41	13.90%
51-60	24	8.14%
61-70	13	4.41%
71-90	3	1.02%
Total	295	100.00%

Gender	Number	Percent
Male	198	67.12%
Female	97	32.88%
Total	295	100.00%

Hospital Steward	Number	Percent
January	21	7.12%
February	22	7.46%
March	32	10.85%
April	42	14.24%
Total	117	39.66%

Days of the Week	Number	Percent
Monday	51	17.29%
Tuesday	30	10.17%
Wednesday	48	16.27%
Thursday	40	13.56%
Friday	47	15.93%
Saturday	42	14.24%
Sunday	37	12.54%
Total	295	100.00%

2019 Months	Number	Percent
January	18	6.10%
February	21	7.12%
March	26	8.81%
April	35	11.86%
May	64	21.69%
June	70	23.73%
July	61	20.68%
August		0.00%
September		0.00%
October		0.00%
November		0.00%
December		0.00%
Total	295	100.00%

Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2019

Person Completing Form: August

Phone: 1-330-675-2489

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
BAT	1	0	0	1	1	0
CAT	8	1	0	9	9	1
DOG	10	0	0	10	10	0
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	0	0		0	0
RACCOON	0	1	0	1	1	0
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		0	0
TOTAL	19	2	0	21	21	1

Electronic submission of the excel file by Email is preferred.

Please rename the file with your health department name before submitting.

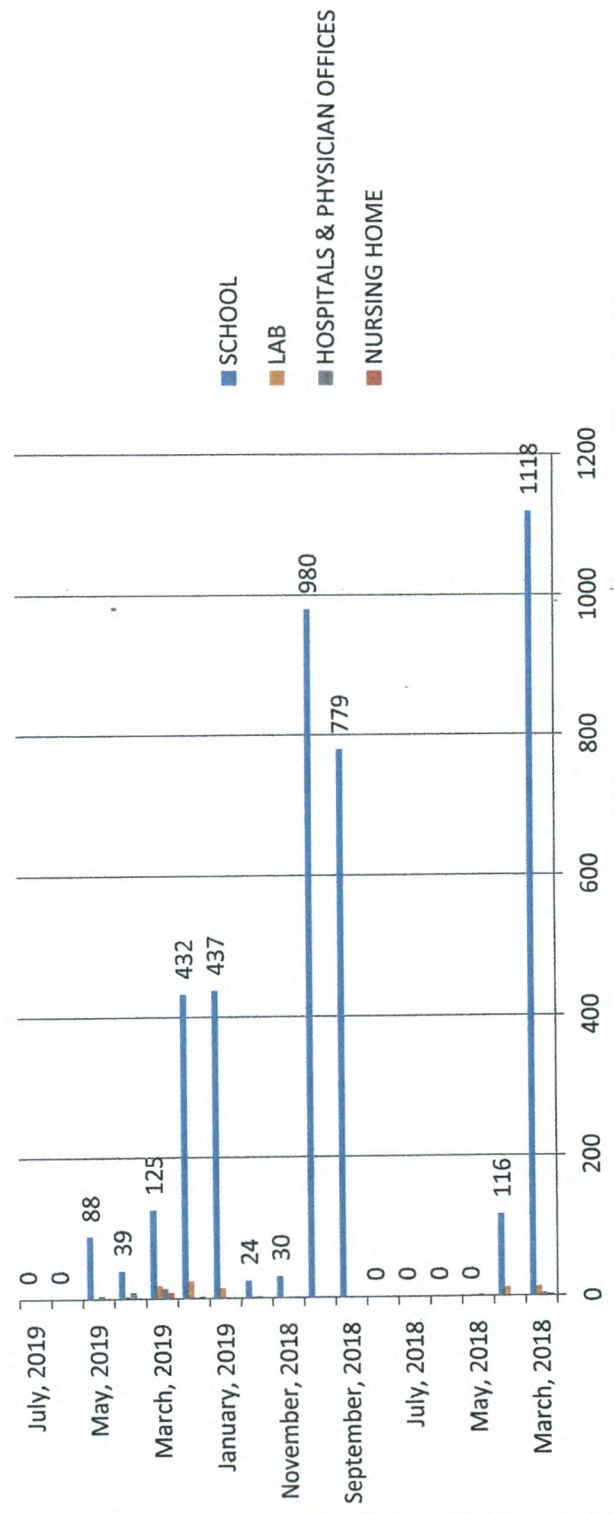
In columns 1, 2, 3, 5 and 6 enter a number or zero. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program
Bureau of Infectious Diseases
Ohio Department of Health
35 E Chestnut St., 6th Floor
Columbus, OH 43215 Fax: (614) 564-2456

Email zoonoses@odh.ohio.gov

2018-2019 Influenza statistics



Project DAWN

8/2019

Kits from the Health Dept.: 8

Refills: 1

People Trained: 7

First Responder Refills: 51

First Responder Kits Used: 13

Successful: 13 Unsuccessful: 0

Total Year To Date:

Kits from the Health Dept.: 170

People Trained: 182

Refills: 72

First Responder Refills: 295

First Responder Kits Used: 95

Successful: 95 Unsuccessful: 0

Kits from the Health Dept.:

Successful: 10 Unsuccessful: 0

Trumbull County Overdose Report

August 2019

Trumbull County Combined Health District
 Randee Shoenberger RN, Epidemiologist
 Kathy Parrilla RN, Injury Prevention Coordinator

Figure 1. A monthly count of emergency departments visits due to overdoses in Trumbull County by Zip Codes. There were 78 overdoses during the month of August.

In August, Trumbull County has continued to see a spike in overdoses. The total number of overdoses for the month has been 78. August has proven to have the highest numbers, so far, in 2019. We continue to see Fentanyl mixed with other drugs as well as the rise in Methamphetamine. We are also seeing alcohol as a cause of death in our toxicology which is new to Trumbull County. In the past it was listed, by family or friends, as a substance the individual abused but rarely was it listed as a contributing cause of death.

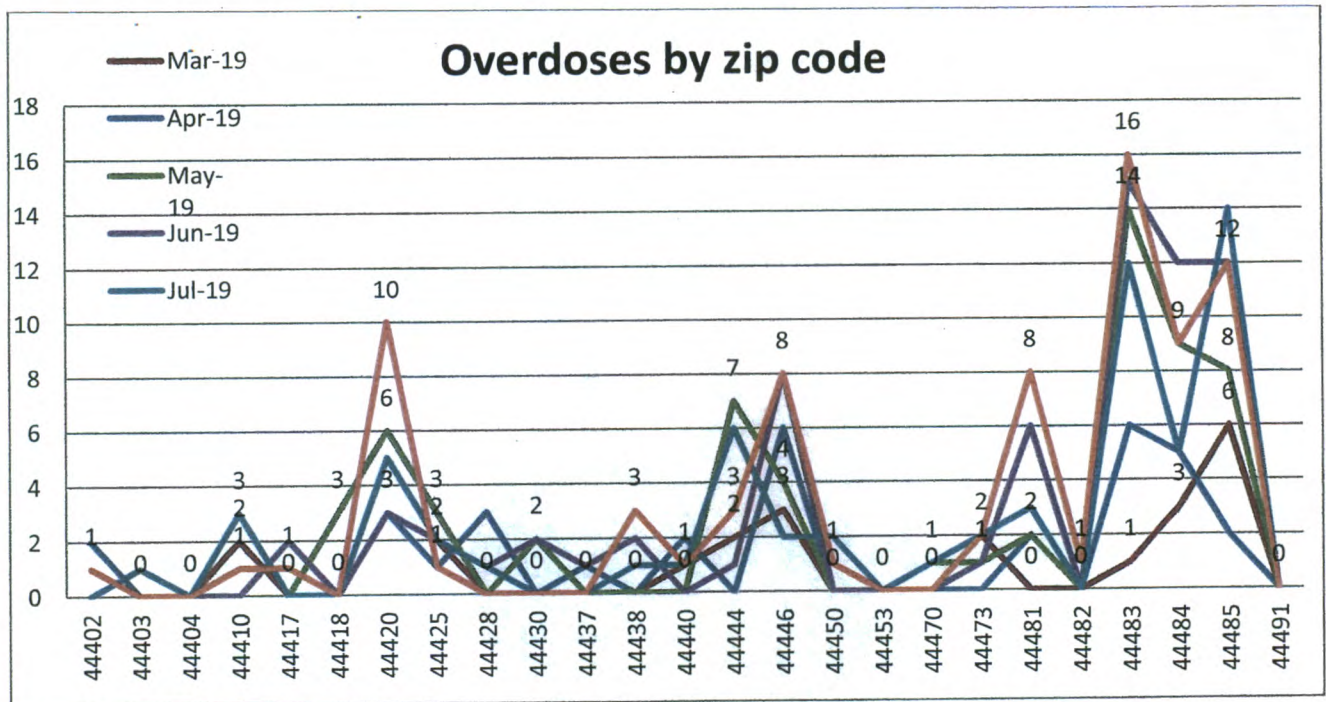


Figure 2. Gender distribution of overdose-related ED visits; Trumbull County; August 2019

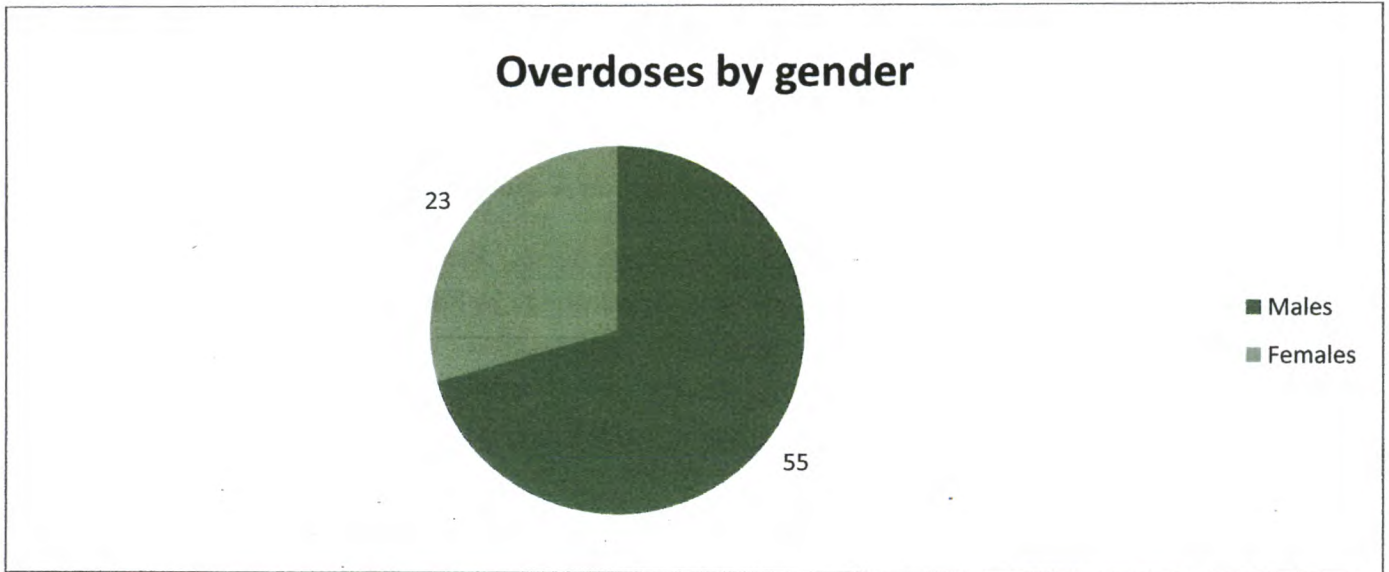
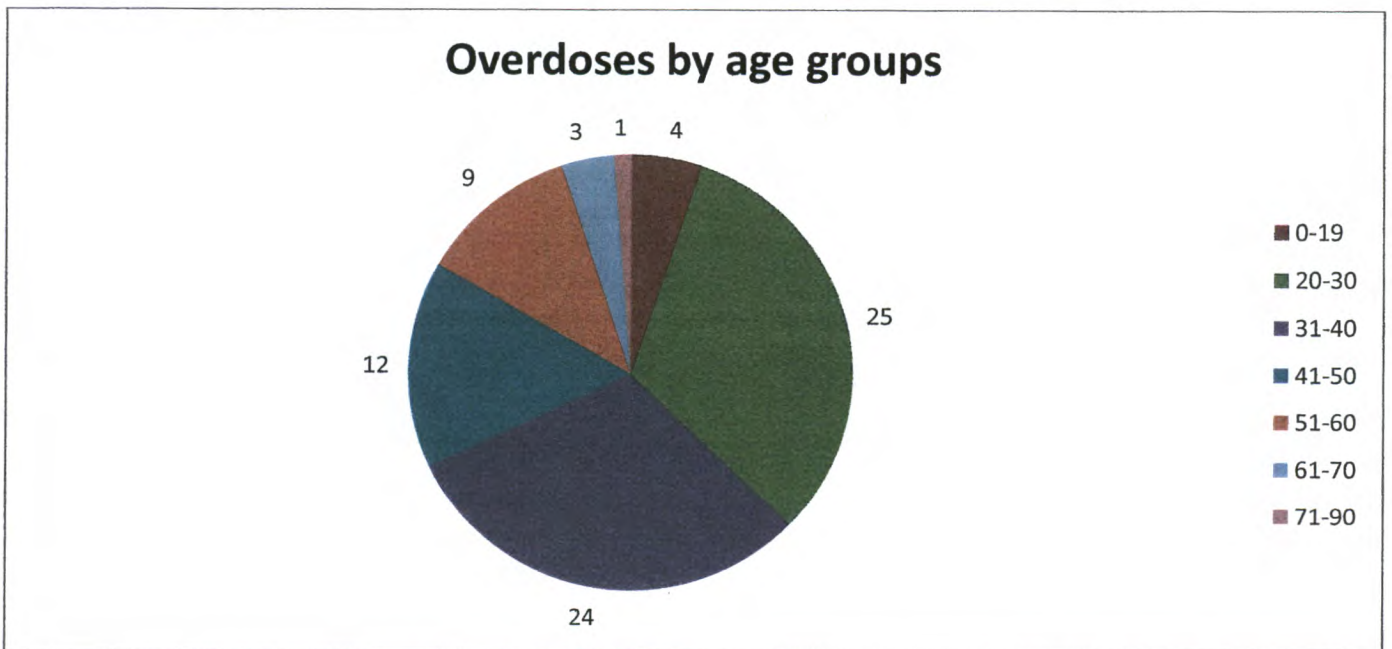
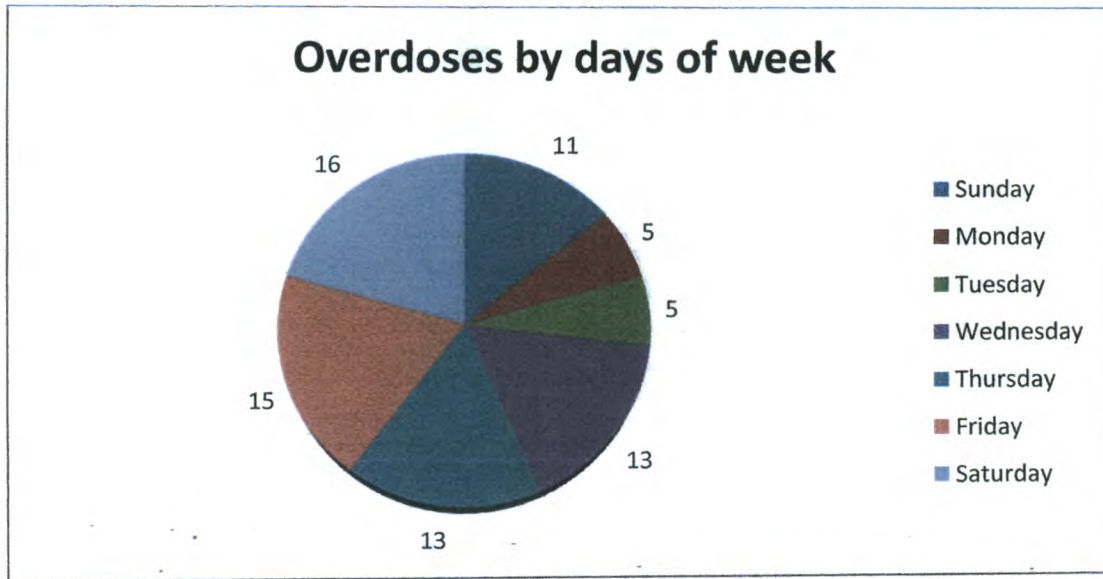


Figure 3. Age distribution of overdose related ED visits; Trumbull County; August 2019

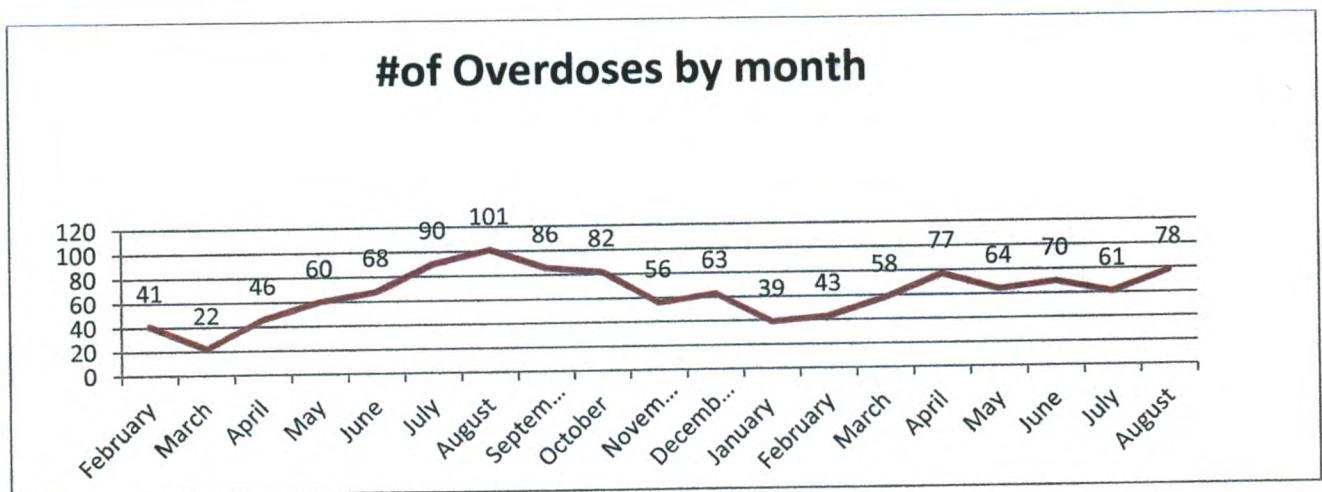


Age distribution of overdose-related ED visits for August revealed "mean age" of 38.5 yrs. of age and "median age" of 34 yrs.

Figure 4. The days of the week that the overdoses occurred in Trumbull County; August 2019.



- Figure 5. Chart of total overdoses from February 2018- August 2019





2019 Data compiled by the Trumbull County Combined Health District

January 1st to August 31st, 2019



Public Health
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Zip			Age			Days of the Week		
Code	Number	Percent	Range	Number	Percent		Number	Percent
44402	5	1.34%	0-19	26	6.97%	Monday	56	15.01%
44403	2	0.54%	20-30	123	32.98%	Tuesday	35	9.38%
44404	0	0.00%	31-40	118	31.64%	Wednesday	61	16.35%
44410	12	3.22%	41-50	53	14.21%	Thursday	53	14.21%
44417	4	1.07%	51-60	33	8.85%	Friday	62	16.62%
44418	3	0.80%	61-70	16	4.29%	Saturday	58	15.55%
44420	35	9.38%	71-90	4	1.07%	Sunday	48	12.87%
44425	12	3.22%	Total	373	100.00%		373	100.00%
44428	5	1.34%						
44430	5	1.34%	Gender	Number	Percent			
44437	3	0.80%	Male	253	67.83%			
44438	6	1.61%	Female	120	32.17%			
44439	0	0.00%	Total	373	100.00%			
44440	7	1.88%						
44444	22	5.90%	Hospital Steward					
44446	36	9.65%	January	21		January	18	4.83%
44450	3	0.80%	February	22		February	21	5.63%
44453	0	0.00%	March	32		March	26	6.97%
44470	5	1.34%	April	42		April	35	9.38%
44473	8	2.14%	Total	117		May	64	17.16%
44481	22	5.90%				June	70	18.77%
44482	1	0.27%				July	61	16.35%
44483	69	18.50%				August	78	20.91%
44484	48	12.87%				September		0.00%
44485	60	16.09%				October		0.00%
44491	0	0.00%				November		0.00%
Total	373	100.00%				December		0.00%
						Total	373	100.00%

Trumbull County Combined Health District
Nursing Department Board Report

ACRONYMS

TCCHD: TRUMBULL COUNTY COMBINED HEALTH DISTRICT

ODH: OHIO DEPARTMENT OF HEALTH

CDC: CENTER FOR DISEASE CONTROL

ODRS: OHIO DISEASE REPORTING SYSTEM

DAWN: DEATHS AVOIDED WITH NALOXONE

MQT: MOM'S QUIT FOR TWO—AKA: BMTF: BABY AND ME TOBACCO FREE

CFK: CRIBS FOR KIDS

GVO: GET VACCINATED OHIO

PHEP: PUBLIC HEALTH EMERGENCY PLAN

PDOP: PRESCRIPTION DRUG OVERDOSE PROGRAM

HMG: HELP ME GROW

MIECHV: MATERNAL INFANT EARLY CHILDHOOD HOME VISITING

MCH: MATERNAL CHILD HEALTH

BCMh: BUREAU OF CHILDREN WITH MEDICAL HANDICAPS

TUPCP: TOBACCO USE PREVENTION & CESSATION PROGRAM



TRUMBULL COUNTY COMBINED HEALTH DISTRICT

"Building a Healthy Community"

Frank J. Migliozi, MPH, REHS/RS
Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483
www.tchhd.org



Public Health
Prevent. Promote. Protect.

Kris Wilster, MPH, RS/REHS ✓
Director of Environmental Health Report
September 25, 2019

- Permits & Applications for August 2019:
 - Residential Septic47
 - Private Water Systems47
 - Plumbing – Residential.....41
 - Plumbing – Commercial9
 - Real Estate Applications.....56

- Inspections for August 2019:

<ul style="list-style-type: none"> - Private Water Systems23 - Plumbing.....54 - Manufactured Home Parks30 - Schools.....0 - Public Pools/Spas.....40 - Tattoo & Body Piercing.....1 - Campgrounds.....14 - Food Service Operations.....153 - Food Service Mobile Units....5 - Food Service Temporary Units.....1 - Retail Food Establishments ...25 - Mosquito Investigations.....2 - Institution Inspections.....0 - Nuisances – Sewage12 	<ul style="list-style-type: none"> - Nuisances – Solid Waste93 - Nuisances – Housing19 - Nuisances – Grass.....2 - Rodent Control (Complaints)5 - Real Estate Evaluations150 - Residential Sewage.....230 - O & M Sampling193 - Semi-Public Sewage Systems.....20 - Solid Waste Landfill0 - C&DD0 - Smoking Investigations1 - Water Sampling and Baseline Sampling of Water for Oil & Gas Drilling28 - Other:0
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- Administrative Hearings Scheduled for August 2019:

<ul style="list-style-type: none"> - Private Water Systems12 - Sewage Complaints1 - Real Estate Upgrades18 - Animal Complaints.....1 - Other:Pools - 1 / Dye Test - 1 / Plumbing - 1 	<ul style="list-style-type: none"> - Solid Waste.....4 - Point of Sale.....5 - Sewer Tie Ins1 - O & M.....3
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- Administrative Hearing Outcomes for August 2019:

<ul style="list-style-type: none"> - Complied.....18 - No Shows – F & O Issued23 - Tabled1 	<ul style="list-style-type: none"> - Consent to Board Order6 - Vacant0 - Cancelled0
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- Attached please find the status updates on the Board’s Findings & Order’s cases

Board's Findings Orders Update

TCCHD

Last Name	First Name	Violation Address	Township	Program/Type	Date of Board Meeting	Findings & Orders	Time-frame	Status
Stein	Charles & Janet	2037 Niles Cortland	Bazetta	sewer tie in	1/9/18	Connect to available sewer line & abandon tank	60 days	Bill Makosky turned in drawing for sewer 3/19/19
Adkins Jr.	Glen E.	5636 Amy Boyle Rd.	Brookfield	PWS	1/18/18	Submit PWS sealing permit & seal well	30 days	Eastern District Court
Miller	Daniel & Leah	4710 Larson West	Farmington	PWS	6/7/18	Submit PWS sealing permit with fee & seal well or bring into compliance	30 days	Newton Falls Court
Fisher	William & Elma	3160 Housel Craft	Farmington	Real estate Solid Waste complaint	6/14/18	Submit paperwork, obtain a PTI and complete installation	90 days	William deceased - tickled until 2/1/20 for Elma
KRV Construction		5079 Hoagland Blackstubb	Mecca	real estate upgrade	6/28/18	Cease & desist bringing additional material onsite	Ohio EPA okay	8/30/19 site visit by Rod
Kawecki	Samuel	1608 Keefer	Liberty		8/14/18	Submit paperwork, obtain a PTI and have system installed	05/01/19	Info sent to Julie Green for grant - tickled 11/10/19
Ockenfels	Michael & Andrea	1672 Shannon	Liberty	real estate upgrade	8/16/18	Submit paperwork, obtain a PTI and have system installed	11/01/18	Complied
Brocius	William Lee	2787 Warren Meadville	Bazetta	PWS	8/23/18	Submit PWS sealing permit with fee & seal well or bring into compliance	30 days	Niles Court
Candel	Anthony R.	3310 Watson Marshall	Weathersfield	PWS	8/30/18	Submit PWS sealing permit with fee & seal well or bring into compliance	30 days	Permit issued 9/21/18 - good for one year
Thomas	Thomas E.	3555 Woodside Dr.	Warren	Tank abandonment	9/6/18	Abandon septic tank	30 days	Permit to abandon tank 10/31/18 - good for one year
Wolfe/Dietz	James/Lorrie	3040 Phalanx Mills Herner	Southington	real estate upgrade	10/9/18	Submit paperwork, obtain a PTI and have system installed	06/01/19	Newton Falls Court
Pequignot New Life Baptist Church	Louis L.	3727 Donley	Mespo	Sewage complaint	10/18/18	Submit paperwork, obtain a PTI and have system installed	06/01/19	7/10/19 On Lot Preliminary issued
Colley	Shannon	504 Youngstown Kingsville	Vienna	Commercial sewer tie in	10/24/18	Connect to available sewer line & abandon tank	12 months	pending
Stolba	Benjamin J.	2236 Fourth	McDonald	Solid Waste	1/10/19	Remove solid waste and submit receipts	6 months	Niles Court
Duchene	Steven	3198 State Route 534	Southington	PWS	1/17/19	Provide proof well sealed or submit new application with fee	08/29/19	pending - Southington Water Line
Fenton/Petrey	Brandy/Paul	410 Warner	Liberty	Real estate upgrade	1/29/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Lawsuit
McCabe	Catherine J.	7736 State Route 46	Greene	PWS	1/31/19	Seal non-primary well or bring into compliance	30 days	3/12/19 permit issued - good for one year
Miller	Daniel L.	3399 Hughes	Weathersfield	Real estate upgrade	2/12/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Extended time frame to September 2019
Batton	Clifford E.	8260 Parkman Mespo	Mesopotamia	PWS	2/14/19	Submit pump completion form & schedule water test	30 days	8/29/19 site visit by Rod
		3754 Newton Falls Bailey	Newton	Real estate upgrade	3/5/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	pending

Board's Findings Orders Update

TCCHD

Ayers	Theodore & Jamie	2533 Ridge	Fowler	Real estate upgrade	3/19/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	pending
Miller Jr.	Robert F.	2845 Custer Orangeville	Hartford	Real estate upgrade	3/19/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	pending
Scott	Shirley M.	2118 Peck Leach	Bloomfield	Real estate	4/2/19	Submit paperwork, obtain a PTI, Pump tank & obtain plumbing permit	11/01/19	pending
Lehman Jr.	Donald V.	3613 Liberty	Hubbard	Temporary Fix	4/2/19	Pump tank & obtain plumbing permit	30 days	5/9/19 Plumbing permit issued - good for one year
Westberg	Brian P.	3819 Homewood	Hubbard	Temporary Fix	4/9/19	Submit paperwork, obtain a PTI, and have system installed	30 days	Plumbing permit issued 7/25/19 - good for one year
Brzysck	Kevin H.	2076 Hyde Shaffer	Bristol	Real estate	4/9/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	pending
Haghighi	Davood	2392 Warren Burton	Southington	Real estate upgrade	4/16/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Newton Falls Court
Mackey	Barbara	1231 Patchen	Howland	Animal complaint	4/25/19	Cease harboring or feeding cats	30 days	7/31/19 Rod to revisit site
Marsh	George A.	286 Niles Vienna	Vienna	Real estate upgrade	5/7/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	pending
Houser	Harry & Madonna	5626 State Route 88	Vernon	Real estate upgrade	5/7/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	pending
Stanko Properties LLC		4816 Coal	Vienna	Real estate	5/7/19	Submit paperwork, obtain a PTI, and have system installed	90 days	8/9/19 Paperwork submitted
Crespo	Maria	1772 Kinsman	Bloomfield	PWS	5/9/19	Seal non-primary well or bring into compliance	30 days	PWS permit issued 6/27/19 - good for one year
McLean	Eric & Stephanie	3911 N. Pricetown	Newton	PWS	5/9/19	Seal non-primary well or bring into compliance	30 days	7/31/19 Rod has file
Williams	Eric	7078 Mahoning	Champion	Real estate upgrade	5/14/19	Submit paperwork, obtain a PTI, and have system installed	60 days	5/30/19 Permit issued - good for one year
Phillips	Freda & David	1349 Melbourne	Vienna	Real estate upgrade	5/14/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Girard Court
Lowe	Spencer A.	3238 Warren Sharon	Vienna	Real estate upgrade	5/14/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Permit extended until 10/1/19
Bachman	Brian L.	5054 Coal	Vienna	Real estate upgrade	5/14/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Girard Court
Siekkinen	Yvonne & Angela	5468 Warren Sharon	Vienna	Real estate upgrade	5/14/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Girard Court
Venev	Todd	5710 Hoagland Blackstubb	Mecca	Point of Sale	5/16/19	Submit Point of Sale application with fee	30 days	taxes assessed
Weaver	William J.	5799 Ensign	Farmington	Real estate	5/28/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	pending
Westfield Pointe LLC		5037 Wilson Sharpville	Fowler	Solid Waste	6/6/19	Remove solid waste & submit receipts	60 days	9/12/19 gave to Rod for status update
Nickels	Anthony R.	4005 Weillacher	Warren	Point of Sale	6/6/19	Submit Point of Sale application with fee	30 days	taxes assessed
Miller	Norman J.	4987 Ensign	Farmington	Point of Sale	6/6/19	Submit Point of Sale application with fee	30 days	taxes assessed
Fuller	William	3548 Birchwood	Howland	PWS	6/20/19	Provide proof well sealed or submit new application with fee	30 days	complied
Caparanis	Deborah Ann	2678 Randall	Newton	Sewage complaint	6/25/19	Submit paperwork, obtain a PTI, and have system installed	09/01/19	pending
Strwderman	S.W.	512 Bishop	Warren	O&M	6/25/19	Pump tank & submit receipt	30 days	complied

Board's Findings Orders Update

TCCHD

Gearheart	Michael J.	6338 Eagle Creek	Warren	Point of Sale	6/27/19	Submit Point of Sale application with fee	30 days	complied
Heikkila	Aaron T.	3110 Parkman	Southington	Point of Sale	6/27/19	Submit Point of Sale application with fee	30 days	complied
Byler	Robbie C.	8780 State Route 534	Mespo	Point of Sale	6/27/19	Submit Point of Sale application with fee	30 days	taxes assessed
Byler	Martin D.	5489 Painesville Warren	Farmington	Point of Sale	6/27/19	Submit Point of Sale application with fee	30 days	complied
Phipps	Arthur	2289 State Route 534	Southington	Point of Sale	6/27/19	Submit Point of Sale application with fee	30 days	taxes assessed
Borkholder	Kenneth	4914 Clark	Mespo	Point of Sale	6/27/19	Submit Point of Sale application with fee	30 days	taxes assessed
Berg	Phillip & Amber	3755 Youngstown Kingsville	Fowler	Real estate	7/16/19	Repair/replace broken lids & obtain plumbing permit	30 days	pending
Olejnik	Claretta Jean	1611 Johnson Plank	Bazetta	Real estate	7/16/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Seaman	Christine & Michael	10354 Bundysburg Windsor	Mespo	O&M	7/16/19	Have septic system brought back to complete working order	30 days	Newton Falls Court
Murgola	David & Sarah	6206 Downs North	Champion	O&M	7/16/19	Have septic system brought back to complete working order	30 days	Warren Municipal Court
Guesman	Caroline M.	5531 State Route 303	Braceville	O&M	7/16/19	Have septic system brought back to complete working order	30 days	complied
Klein	Tresa R.	5368 Fisher Corinth	Johnston	Real estate upgrade	7/30/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Suhar	Michael W.	7168 Orangeville Kinsman	Vernon	Real estate	7/30/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Provich	Mark Alan	3334 Warren Sharon	Vienna	O&M	7/30/19	Have system brought back to complete working order	30 days	pending
Dutton	Daniel & Carleen	413 Roy	Vienna	O&M	7/30/19	Have system brought back to complete working order	30 days	pending
Vargo	Paul S.	1404 Yankee Run	Brookfield	O&M	7/30/19	Have system brought back to complete working order	30 days	pending
Detweiler	David & Lydia	5411 Warren Painesville	Farmington	Real estate	8/6/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Detweiler	David & Marcia	1050 Bristol Champion Townline	Champion	Real estate	8/6/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Bacorn	Tausha Elizabeth	3958 Pricetown North	Newton	O&M	8/6/19	Obtain a service contract & brought back to complete working order	30 days	pending
Thompson	Daniel J.	3557 Homewood	Hubbard	O&M	8/6/19	Have septic system brought back to complete working order	30 days	pending
Hubbard	Pierre Q.	1189 State Route 7	Brookfield	O&M	8/6/19	Have septic system brought back to complete working order	30 days	pending
Ferry	Christy	6390 Church	Kinsman	sewer tie in	8/6/19	Connect to sanitary sewer	30 days	pending
Leopardi	James & John	3476 York	Gustavus	Solid Waste complaint	8/8/19	Remove solid waste & submit receipts	60 days	pending

Board's Findings Orders Update

TCCHD

Lee	Jimmy	3436 Hughes	Weathersfield	Sewage complaint	8/8/19	Call to schedule a dye test	30 days	pending
Schaeffer	Dennis C.	297 Corriedale Dr.	Cortland City	Water shut off	8/14/19	Have potable water service returned	7 days	pending
Mohn	Michael	115 Lorain Ave.	Girard City	Water shut off	8/14/19	Have potable water service returned	7 days	Tenant moved out
Sanderson	Lawrence	4255 W. Market	Warren	Solid Waste complaint	8/8/19	Remove solid waste & submit receipts	60 days	pending
Carr	David P.	6486 Oakfield North	Bristol	Real estate	8/13/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Patchin	Rebecca	4450 Ophelia	Newton	Real estate upgrade	8/13/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Cartwright	David & Deborah	2120 Kinsman	Greene	Real estate	8/13/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Booty	Gregory C.	840 Niles Vienna	Howland	PWS	8/15/19	Provide proof well sealed or submit new application with fee	30 days	pending
Manion	Melissa S.	3987 Youngstown Kingsville	Fowler	PWS	8/15/19	Submit \$97 and schedule retest of water	30 days	pending
Miller	Andy J L	4842 Gates East	Mespo	Real estate upgrade	8/13/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Kirby	Kevin & Linda	8425 Warren Painesville	Bloomfield	Real estate	8/20/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Tingler Bingham	Shelby	3927 Nelson Mosier	Braceville	Real estate upgrade	8/20/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Miller	Ervin & Mary Ann	9476 N. Girdle	Mespo	Real estate	8/20/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Cayten	David A.	1802 Pleasant Valley	Liberty	Plumbing	8/20/19	Schedule final plumbing inspection	30 days	pending
Kurtz	Joseph	2146 Hyde Shaffer	Bristol	Point of Sale	8/22/19	Submit Point of Sale application with fee	30 days	pending
Hymes	June L.	5639 Ravenna	Newton	Solid Waste	8/22/19	Remove solid waste & submit receipts	30 days	vacant
Kurtz	Christopher & Esther	5594 Parkman Easterly	Farmington	PWS	8/29/19	Bring PWS into compliance	30 days	pending
Upson/Dunkley-Gaskings	Steven/Tsahal	4920 Warren Sharon	Vienna	Real estate	9/3/19	Submit paperwork, obtain a PTI, and have system installed	03/01/20	pending
Campbell/MacDonald	Patricia/John	4253 Hoagland Blackstubs	Bazetta	Real estate upgrade	9/3/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Strader	Mark L.	4006 Selkirk Bush	Newton	Real estate upgrade	9/3/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Bartholomew	Daniel & Katie	2368 Barclay Messerly	Southington	Real estate upgrade	9/3/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending



**Report of the Health Educator
Trumbull County Combined Health District
Jenna Amerine
August 2019 for September 25th Board Meeting**

Creating Healthy Communities Grant

- CHC Grant Activities:
 - Attended CHC All-Project Meeting in Columbus on August 8th.
 - Hosted CHANGE Tool sub-committee meeting on August 1st.
 - Attended Healthy Community Partnership Steering Committee Meeting on August 6th.
 - Attended Complete Streets Meeting with Warren Law Department on August 7th.
 - Hosted Quinby Pop-up Farmers' Market on August 9th.
 - 32 in attendance
 - Attended Warren City CHANGE Tool Meeting on August 13th.
 - Hosted Bolindale Pop-up Farmers' Market on August 14th.
 - 15 in attendance
 - Attended Complete Streets Implementation Workshop on August 20th.
 - Hosted CHC 3rd Quarter Coalition Meeting on August 21st.
 - Attended Meeting with TNP Healthy Food Access Coordinator on August 22nd.
 - Attended ONE Health CHANGE Meeting on August 22nd.
 - Participated in Trumbull County Bike Fest with Warren – Trumbull Public Library on August 24th.
 - Hosted Commuter Bike Ride in Warren on August 24th.
 - Attended CHC Survey Working Group Call on August 26th.
 - Attended Healthy Community Partnership Active Transportation Action Team Meeting on August 27th.
 - Attended Complete Streets Meeting with Warren Community Development on August 29th.
 - Attended American Cancer Society Volunteer Leadership Council Meeting on August 29th.
- Continue to promote the Facebook and Twitter Pages as well as post informational material and programs on the site.
- Attended Weekly Administrative Meetings and Accreditation Meetings.
- Attended Highland Terrace Health Fair on August 6th.
- Attended County Wellness Committee Meeting on August 7th.
- Hosted County Wellness Lunch & Learn Session on August 19th.
- Attended Trumbull County CHIP Planning Meeting on August 27th.

Days Worked

- 22

Early, Late and Weekend Hours

- Worked early on August 8th for CHC All-Project Meeting in Columbus.
- Worked late on August 14th for Bolindale Pop-up Farmers' Market.
- Worked late on August 21st for CHC 3rd Quarter Coalition Meeting.
- Worked on Saturday August 24th for Trumbull County Bike Fest Event.
- Worked late on August 27th for Trumbull County CHIP Meeting.
- Worked late on August 29th for American Cancer Society Volunteer Leadership Council.

Plans for September 2019

- Continue operating and updating the Facebook and Twitter Pages.
- Attend Accreditation and Weekly Administrative meetings.
- Continue to oversee the CHC Intern on her duties and responsibilities.
- Attend Healthy Community Partnership Steering Committee Meeting on September 3rd.
- Attend County Wellness Lunch and Learn Session on September 4th.
- Attend County Wellness Committee Meeting on September 4th.
- Attend Summit Middle School CHANGE Meeting on September 5th.
- Attend Trumbull County Bike Fest Wrap-up Meeting on September 5th.
- Attend Girard City Council on September 9th.
- Attend Summit K-6 School CHANGE Meeting on September 10th.
- Host Bolindale Pop-up Farmers' Market on September 11th.
- Attend Ohio Healthy Program Training Classes on September 11th, 18th, 25th, & 30th.
- Attend CHC All-Project Call on September 12th.
- Host Quinby Pop-up Farmers' Market on September 13th.
- Met with TNP Healthy Access Coordinator on August 15th.
- Present at Complete Streets Training in Cuyahoga County on September 17th.
- Attend Safe Kids of the Mahoning Valley Meeting on September 19th.
- Attend Trumbull Memorial Health Foundation Board Meeting on September 20th.
- Attend Healthy Community Partnership Active Transportation Meeting on September 24th.



TRUMBULL COUNTY COMBINED HEALTH DISTRICT

"Building a Healthy Community"

Frank J. Migliozi, MPH, REHS/RS

Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483

www.tcchd.org



Public Health
Prevent. Promote. Protect.

Date: 9/16/19

To: TCCHD Board of Health

From: Natalie Markusic

RE: Board Accreditation Report – 9/25/19

Action Plan. (70% of Time)

- All documents edited and uploaded to ephab.

PHEP. (10% of Time)

- Began reviewing PHEP documents and taking online training.

Policies/Procedures. (10% of Time)

- Revised the following procedures
 - ADM-1150, Confidentiality Policy
 - ADM-1350, Computer and Internet Usage
 - ADM-1040, Travel Policy
 - NUR-1000, TC Community Response Plan to Drug Overdoses

CHIP. (5% of Time)

- Met with CHIP Stakeholders to complete the final planning/development steps in the CHIP process.

Strategic Planning. (5% of Time)

- Met with intern to begin planning the Strategic Plan process.